

INTERLOCAL SERVICES AGREEMENT

BY AND BETWEEN

FRENCHTOWN BOARD OF EDUCATION

whose address is
902 Harrison Street, Frenchtown, NJ 08825
(Hereinafter "FRENCHTOWN")

AND

CALIFON PUBLIC SCHOOL BOARD OF EDUCATION

whose address is
6 School St., Califon, NJ 07830
(Hereinafter "CALIFON")

WHEREAS CALIFON has received a proposal from FRENCHTOWN to extend subcontracted School Business Administrator services; and

WHEREAS FRENCHTOWN and CALIFON desire to extend the joint agreement wherein FRENCHTOWN will provide the said School Business Administrator services; and

WHEREAS N.J.S.A. 40:8a-1 ET SEQ., The Interlocal services Act, provides that any local unit of the State of New Jersey may enter into a contract with any other local unit for the provision of any service which any party to the agreement is empowered to render; and

WHEREAS FRENCHTOWN and CALIFON are by definition local units under the said law; and FRENCHTOWN is empowered by law to provide School Business Administrator services; and

WHEREAS the provision of School Business administrator services by FRENCHTOWN is economically advantageous to CALIFON;

NOW THEREFORE FRENCHTOWN and CALIFON agree to the following terms and conditions of an Interlocal Service Agreement for the provision of School Business Administrator services in accordance with N.J.S.A. 40:8A-1 et seq.

PAYMENT FOR SCHOOL BUSINESS ADMINISTRATOR

CALIFON agrees to pay FRENCHTOWN a yearly fee of \$42,667 for payment of the School Business Administrator to be paid monthly.

TERMS OF AGREEMENT

The term of this Agreement shall be November 1, 2009 through June 30, 2010.

DESIGNATION OF SCHOOL BUSINESS ADMINISTRATOR

FRENCHTOWN agrees that Susan Schaffner shall provide School Business Administrator services and further that she is certified by the State of New Jersey to provide the said services.

SURETY BOND

In accordance with law, CALIFON will provide a bond for Susan Schaffner.

CONDITION OF SERVICES

Business Administrator services totaling 13.33 hours per week will be provided to the Califon Public School. The amount of time per each day will be mutually agreed upon by the Frenchtown and Califon Boards of Education

OUT OF POCKET COSTS

Any out of pocket costs including but not limited to supplies (e.g. checks, purchase orders, paper, software, postage, telephone) shall be the responsibility of CALIFON.

EXCLUDED SERVICES

Not included in this Agreement as responsibilities of FRENCHTOWN are the preparation of certain state reports (Report Card, Fall Survey, NJSmart, Special Education and Certificated Staff Report).

NOTIFICATION

FRENCHTOWN shall notify CALIFON in writing no later than January 15, 2010 of the cost for the shared service for the following school year (2010-2011) . CALIFON shall notify FRENCHTOWN in writing no later than February 15, 2010 of their intention to renew or not renew the contract for the following school year (2010-2011).

BOARD OF EDUCATION AND COMMITTEE MEETINGS

Beginning in October 2009 and extending to the end of the contract, CALIFON will have one regular board meeting per month for which the Business Administrator will prepare the agenda, attend, and prepare the minutes and resulting correspondences. Special meetings, for which the Business Administrator will prepare the agenda, attend, prepare the minutes and resulting correspondences, (those called for a specific purpose where no regular business is transacted) will be limited to (4) four per year. Any additional Board of Education meetings to be attended by the Business Administrator will be mutually agreed upon by the Frenchtown and Califon Boards of Education.

The Business Administrator will attend up to (12) twelve finance committee meetings per year.

ENTIRE AGREEMENT

This is the entire agreement between FRENCHTOWN and CALIFON. Any changes to the agreement shall be in writing signed by both parties.

Frenchtown BOE President

Frenchtown BOE Secretary

Califon BOE President

Califon Board Secretary